

Course overview

Swetha Training Provides classroom based theory training and assessment for Protection Officers level 1, 2 & 3 applicable to TfNSW (Sydney Trains, NSW Trains, Sydney Metro).

In order to qualify as a PO1 and/or 2, candidates must show evidences of completing on site practical training and assessment, and attend a final assessment.

As an RTO Swetha includes the following national competencies in our PO training and assessment. Upon successful completion of the classroom training Swetha will issue a statement of attainment for the following applicable national units of competency from TLI21918 Certificate II/TLI32715 Certificate III in Track Protection (as applicable).

Protection Officer Level 1 National Competencies Issued upon satisfactory completion:

- TLIF2081 Perform lookout duties
- TLIF3083 Conduct track protection assessment
- TLIL3082 Implement absolute signal blocking
- TLIW2001 Operate under track protection rules
- TLIW2037 Clip and secure point
- TLIF2097 Use audible track warning devices

Protection Officer Level 2 National Competencies Issued upon satisfactory completion:

- TLIL3065 Implement track occupancy authority (TOA)
- TLIC2081 Pilot rail traffic within work on track limits
- TLIL4069 Plan and coordinate protection for multiple worksites within limits of a work on rack authority

Protection Officer Level 3 National Competencies Issued upon satisfactory completion:

- TLIL3083 Implement a track work authority and manage rail traffic through worksites
- TLIF2082 Perform handsignaller duties

Practical on the Job Training/Assessment (additional to classroom training)

Candidates must arrange for the completion of nominated practical activities under the supervision of a qualified person.

Note: Swetha training will be under no obligation to provide any on-site practical training for candidates who enrol in the classroom training and assessment component.

The on-the-job practical training must be completed within 6 months of issue, otherwise participants may need to re-sit the theory training & assessment.

Please also note that organisations providing this assessment will usually not provide any payment for any practical onsite training time.

Steps required to become a Protection Officer Level 1, 2 and/or 3.

Pre-requisites

This course requires you to read, write and communicate in English. If you are unable to demonstrate that you can communicate effectively in English and have the appropriate literacy levels to participate in this program you will be required to complete a simple language, literacy and numeracy test to determine if English language skills are adequate for safety critical communication.

- RIW Card
- White Card
- Category 1 Medical Certificate from an approved RIW medical practitioner (see link)

1) Classroom based Training and Assessment (2 days each level)

Theory Training and Assessment is delivered at Swetha’s Burwood Training rooms, conveniently located near Burwood Rail Station. Upon successful completion of this training and assessment participants will be issued with a Statement of Completion for the Protection Officer Level 1, 2 or 3 as applicable.

2) Completion of On-the -job workbook

Evidence of completing required practical tasks must be signed off by a qualified person. This is not included in the theory training course fees and candidates must be arranged separately, with a Rail Safety Mentor coach/mentor)

3) Final assessment

The final assessment can only be arranged when the on the job/practical experience work book has been validated by an approved rail safety coach/mentor/trainer. You must keep a copy of the on-the-job workbook before attending this assessment. Please note, there might be an additional charge for this assessment.

4) To retain your PO competencies, you will be required to attend a recertification by TfNSW every 2 years.

Learning Outcomes:

On successful completion of training, participants will be deemed competent to provide worksite protection to the level qualified within TfNSW (Sydney Trains, NSW Trains, Sydney Metro) rail jurisdictions and will have knowledge of the following:

| | |
|------|--|
| PO 1 | <ul style="list-style-type: none"> • Assessing Risk • Identifying and sourcing information from the Network Rules and Procedures • Identifying and implementing appropriate protection • Implementing lookout working • Implementing Absolute Signal Blocking • Performing lookout • Compiling all required documentation |
| PO 2 | <ul style="list-style-type: none"> • Undertaking duties as prescribed for PO 1 • Implement a Track Occupancy Authority (TOA) • Obtain the staff in token sections for a TOA • Obtain the half pilot staff for a TOA • Protecting worksites |
| PO 3 | <ul style="list-style-type: none"> • Undertake duties as prescribed for PO2 • Implement a Track Work Authority (TWA) • Manager rail traffic through worksites |

Engagement by an ARTC approved supplier of Protections Officers and updating competencies to your RIW card

You must already have an RIW card before commencing PO training. Upon successful completion of the final assessment, you will be issued you with a Statement of Attendance for PO1, PO2 or PO3 as applicable. You will be required to give this to your employer (who must be accredited to provide PO services to TfNSW, Sydney Trains, NSW Trains and/or Sydney Metro together with a Cat 1 medical certificate for uploading the relevant role (PO1, PO2, PO3) to your RIW card.

Program Schedule

Each level of training requires a minimum of 2 full days of classroom-based theory training & assessment (approximately 07:30 to 1600). Actual days and frequency is subject to class numbers booked. Attendance at face-to-face learning and completion of assessment tasks is mandatory in order to complete this training.

Location: Classroom training is conducted at Swetha International Pty Ltd training rooms: Suite 23, Level 2, 12 Railway Pde, Burwood (adjacent Burwood Railway Station)

Requirement for classroom attending Training:

To attend classroom training on the day you must:

- Have confirmed enrolment details and paid the course fee
- Bring a pen to take notes and complete the assessment
- Provide a government issued photo ID (driver's license etc).
- Wear appropriate clothing to be able to perform in group activities and demonstrations

Course support available: If you have any special circumstance, which may need to be adhered during the study or assessment of this program please speak to one of our personnel so that we are able to assist you. For further information about services and assistance download the Student Handbook from our website or phone or visit our office. Please report any injuries or any learning concerns to our personnel prior to training.

Fees and Enrolment: The course fee includes theory workbook and assessment material, and practical onsite training and workbook. Participants must provide payment, a completed enrolment form and USI number before training commences. Note: - If you don't already have a USI it can be generated at the following location: www.usi.gov.au

We can also provide a combined training and medical assessment package which may provide a cost saving than if the required medical is arranged separately.

Assessment: Learning and assessment activities will be conducted by assessors using a range of evidence gathering techniques throughout the course, including written and practical on the job experience. Your trainer will provide you with any support you may require with your assessment throughout the training.

If you are assessed as "Not yet competent" on your first classroom theory assessment, you may be given another opportunity to demonstrate your competence. If you are still not successful after this, you may need to re-enrol and repeat the unit of work.

Contact Details To enrol or for more information, please contact us at: Swetha International Pty Ltd. Level 2, Suite 3, 4 Railway Parade, Burwood, NSW-2134, Ph: (02) 9747 1076,

Email: manisha@swetha.com.au www.swethatraining.com